PUBLIC WORKS COMMITTEE MINUTES June 16,2015 2:05 PM

IN ATTENDANCE: Committee members: Chairman Jacob Schindel and Susan Naugle; Borough Manager Charles Gable; Planning Director Scott Dellett; Borough Engineer Chad Clabaugh; Borough Management Assistant Karen Mesher; and Gettysburg Municipal Authority Utilities Manager Mark Guise. Absent: Council and Committee Member John Butterfield, and Public Works Director Dan Hilliard.

OTHERS IN ATTENDANCE: Speros Marinos, representing Trinity United Church of Christ; and Jim Hale representing the *Gettysburg Times*.

PUBLIC COMMENT:

There was no public comment.

REPORTS:

Recycling Committee Report

Mr. Dellett noted that the next Recycling Committee meeting will be held on June 241h. He said the Adams Rescue Mission (ARM) will no longer accept electronics for recycling. He also stated that there is an effort to get the Gettysburg Area Recreation Authority (GARA) to comply with recycling. *Mr*. Schindel said that he and Judie Butterfield attended the last GARA meeting and stressed the need for recycling at the Rec Park; and that this topic will be discussed at their June meeting tonight. He noted that many out-of-state patrons supporting their children at Rec Park events ask about recycling at the park. Mr. Dellett said that GARA could work with IESI for solutions, and that temporary collection receptacles could be placed for events. Mr. Schindel said that recycling could be required in the agreements between GAR-A. and organizations using the park. He said that GARA Director, Brian Devost, is looking into placing a cement pad for recycling dumpsters. He said that a lot of event organizations want to raise funds using concessions, and vending areas are being studied. Mr. Schindel said that GARA was looking into running the vending *I* soda machines, or even owning them. Ms. Naugle asked if ARM was taking glass for recycling. Mr. Dellett said that topic could be discussed at the next meeting and to refer to the County for more information.

APPROVAL OF MINUTES:

The minutes from the May 26,2015 meeting were approved as read with one correction: the date and time at the end of the minutes for the next Public Works Meeting was changed to June 16,2015 at 2:00 PM.

NEW BUSINESS:

Trinity United Church of Christ - Speros Marinos, Elder Deacon and Church Member

Mr. Marinos said that there is a railing still at the entrance to the building and that it could be a liability issue. He said that the congregation is aging, and that it could be an obstacle for them when exiting the building during an emergency situation. He noted that he would not want to see the sidewalk ripped up a second time, but the handrail is a remaining issue. Mr. Dellett said that there were issues with repairing the sidewalk and meeting the slope requirements by Kinsley. He said that the uneven pavement at the entrance had to be

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addressed. Mr. Marinos said that the bench by the entrance is gone, and that it is no longer a safety issue. Ms. Naugle asked iftbe church was involved in the design for the entrance. Mr. Marinos said that they did not see any blue prints, but were informed by Kinsley of their plans. Mr. Clabaugh asked if the Borough was involved in the entrance design. Mr. Dellett said no, and that Columbia Gas replaced the service line. Kinsley had to redesign the sidewalk to meet ADA requirements, and installed the hand rail. He said that the hand rail was placed to prevent people from falling. Mr. Schindel said that the Borough has gone to great lengths to meet ADA requirements; and that ADA issues are an unfunded mandate that the Borough would like to see properties become compliant.

GARA MOU - Charles Gable

Borough Manager Charles Gable presented the GAR.t\ Memorandum of Understanding (MOU) (see attached), and that this was last year's signed document that had expired at the end oflast year. He said that the Borough's responsibilities need to be drafted in a new MOU moving forward in time for this year's budget. He suggested turning this into a multi-year MOU, perhaps a five-year term. He asked if the GARA Board had discussed this, Mr. Schindel said that the Borough should initiate the discussion, Mr. Gable said that Ms. Naugle gave a five-year schedule based on discussions during the creation of the commission. Mr. Gable asked if the GARA Board envisioned expansion to the Authority with other municipalities, and how that would affect funding contributions. Mr. Schindel said that he was tasked to find other municipalities to join the authority or donate in-kind services. He said that Gettysburg Borough and Cumberland Township have partnered through an agreement, but asked if contributions like those from Mt. Joy Township constitute a partnership. He said that other residents of other townships use the Rec Park, so the contributions to GARA may increase. Mr. Gable said that language must be created to reflect that when other partners join, the contributions need to be reconfigured. Ms. Naugle noted that organizations from a municipality that was not a partner would pay more to use the park for events. Mr. Schindel said that there is a definite benefit to having a regional park authority, and that Act 13 money that the County receives for recreation could be used. He said that Senator Alloway supports regionalization of the park system within the county, and that it would benefit municipalities by sharing equipment. Mr. Gable said that according to the existing MOU, partner contributions are due in January and July. He asked if GARA would consider moving those payments to the second and third quarters. Mr. Schindel said that GARA would be open to that possibility. Mr. Gable said that he would propose some language addressing when new partners join the Authority.

Other Business

Mr. Clabaugh updated the Committee on the current street projects in the Borough, and said that the East Middle Street Project is moving along smoothly. He said that the CDBG project work by Kinsley is scheduled.

Mr. Guise said that the Interceptor Project is due to start soon; and will progress across Sixth Street, head along Hanover Street and move behind Schmuck Lumber. He said that the project will begin possibly in July, 2015. He said that GMA will pave Sixth Street when the project is completed, and that the final paving will be in the spring of 2016. He noted that the public will see a lot of equipment during the replacement of the sewer line.

The next Public Works Committee meeting will be held on Tuesday, July 21,2015 at 2:00 PM.

With no further business Mr. Schindel adjourned the meeting at 2:50 PM.

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